

OUGHTIBRIDGE SURGERY

Patient Online registration form

Access to GP online services

Surname	
First Name	
Date of Birth	
Address	
Postcode	
Email address	
Preferred contact number	

I wish to have access to the following online services (tick all that apply)

Booking Appointments	
Requesting repeat prescriptions	
Access to medical record	

Application for on line access to my medical record

I wish to access my medical record on line and understand and agree with each statement (please tick)

I have read and understand the terms and conditions	
I will be responsible for the security of the information that I see or download	
If I choose to share my information with anyone else, it is at my own risk	

I will contact the surgery as soon as possible if I suspect that my account has been accessed by someone without my authorisation	
If I see information in my records that is not relating to me or is inaccurate, I will log out and contact the surgery as soon as possible	

Signature	Date
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For surgery use only

Identified by (tick)	Passport Driving Licence Photo ID Other (state)	Name of verifier	Date
Name of person who authorised			Date

Important Information – Please read before returning this form

You can now use the internet to book appointments with a GP or Nurse, request repeat medication and look at your medical record. You can still use the telephone or call at the surgery for any of these services as well. The choice is yours.

It will be your responsibility to keep your log on details secure. If you know or suspect there has been some unlawful access to your records, please contact the surgery and change your password immediately.

If you choose to print out any of your personal information, it is your responsibility to keep it secure.

Other things to consider before you complete the application

Although the chances of any of these things happening is very small, you need to read and understand the following

Forgotten history

There may be something you have forgotten about in your medical record that you may find upsetting

Abnormal results or bad news

If your GP has granted you access to test results or letters you may see something that you find upsetting. This may occur before you have spoken to your doctor or whilst the surgery is closed and you cannot contact them

Choosing to share your information with someone

It is up to you whether or not you share your information with others – perhaps family or carers. It's your choice, but your responsibility to keep the information safe and secure.

Coercion

If you think you may be pressured into revealing details from your patient record to someone else against your will ,it is best that you do not register at this time

Misunderstood information

Your medical record is designed to be used by clinical professionals to ensure that you receive the best possible care. Some of the information within your medical record may be highly technical, written by specialists and not easily understood. If you require further clarification please contact the surgery for a clearer explanation

Information about someone else

If you spot something in the record that is not about you or notice any other errors, please log out of the system immediately and contact the practice as soon as possible.

Proxy Access

Parents may request a proxy access to their children's record: this will cease automatically when the child reaches the age of 11. Any subsequent proxy access will need to be authorised by the patient subject to a competency test being completed

More Information

For more information about keeping your healthcare records safe and secure, please visit our website: www.oughtibridgesurgery.co.uk.